



Volunteer Code of Conduct

CASA Volunteer

Once assigned to a case as a Court Appointed Special Advocate with the Office of Public Advocacy, I agree to:

- ✓ twice monthly contact with the child
- ✓ maintain an active commitment to the child until the court action has been dismissed
- ✓ continually strive to increase my cultural competence in my role as a child advocate
- ✓ act as an independent advocate for the child's best interests, working in partnership with the assigned GAL
- ✓ communicate regularly as required with the assigned GAL and utilize staff supervision and consultation
- ✓ maintain strict confidentiality, fully understanding that no conversation is privileged
- ✓ maintain my objectivity and act in a responsible, professional manner in accordance with the policies of the Alaska CASA program
- ✓ participate in all hearings and meetings regarding the child and monitor court orders
- ✓ maintain case files and complete all necessary court reports in a timely and professional manner
- ✓ participate in at least 12 hours of continuing education annually, provided or approved by the CASA program
- ✓ give sufficient notice and participate in a exit interview with CASA program staff, in the event it becomes necessary for me to leave the program prior to case closure
- ✓ return the CASA volunteer case file within three working days after case closure and return my CASA ID badge when I separate from the program, recognizing case files and ID badges are the property of the State of Alaska Office of Public Advocacy

Alaska CASA Policy Handbook Acknowledgement

I have read, understood and agree to abide by the Alaska CASA policies and procedures detailed in the publication Alaska CASA Policy Handbook provided to me during pre-service training and all its subsequent updates as provided by the CASA program. This agreement is entered into for the purpose of providing the best service to the court and to the child. I understand that failure to comply with any of the above requirements may result in my termination from the CASA program.

Printed Name

CASA Volunteer Applicant Signature

Date